



Kenowa Hills Public Schools

VALUE. SUPPORT. EMPOWER.

BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
6:30 p.m., Monday, December 18, 2023
Kenowa Hills Middle School
3950 Hendershot NW, Grand Rapids MI 49544

I. Routine Business

- A. A Regular Meeting of the Board of Education was called to order at 6:30 pm, at the Kenowa Hills Middle School LGI, 3950 Hendershot NW, Grand Rapids MI.
- B. President Hart opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Robinson, and Turner are present. Superintendent Hopkins, Assistant Superintendent Dinkelmann, and Director Gilchrist are also present. Student Representative Jacob (Jake) Jonker arrived at 6:43 PM. Student Representative Ronan Jameyson is not in attendance.
- D. Motion by Member Courtade supported by Member LeBotz to approve the agenda.
Motion passes 7-0.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Recognition and Correspondence

- A. Recognition
 - 1. Contributions to the District - Superintendent Hopkins acknowledged with appreciation the businesses and individuals who have made contributions to the district.
- B. Correspondence
- C. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

RECOGNITION

BOE COMMUNICATION

III. Discussion/Information Item

- A. Middle School Spotlight- Middle School Teacher Joanna Haines and four of our eighth graders shared some of the highlights of the hands-on, project-oriented STEM program. Principal Zach Christian launched with the Toys for Tots news story.
- B. Student Representative Reports - Jake lifted up the change in advisory and the resulting student protest. He also drew our attention to one of our newest learners who recently came from Guatemala and needs additional English Language supports to participate in athletics.
- C. FY2023 Audit Presentation - Joel Korson from Maner Costerisan provided an overview of the audit that was conducted for the 2022-23 school year. The District received an unmodified opinion, the highest level granted in an audit. A material weakness with year-end closing was cited with no significant deficiencies found with internal controls. An unmodified opinion was also granted for the two major programs that were audited.
- D. Strategic Plan Update- Assistant Superintendent Dinkelmann provided an overview of the published Strategic Plan and reviewed a timeline for progress updates.
- E. Finance
 - 1. November Check Register

MIDDLE SCHOOL SPOTLIGHT

STUDENT REPRESENTATIVES

FY2023 AUDIT

STRATEGIC PLAN

NOVEMBER 2023 CHECK REGISTER

- Page 2
2. Condensed Fund Statement
 3. Investment Income
 4. FY2024 Budget Changes
 5. FY2024 December Budget Amendment

- F. Recommended Policy Revisions (First Reading) - The following policies were reviewed for recommended revisions:
1. Policy 0122 - Board Powers (Revised)
 2. Policy 1420 - School Administration Evaluation (Revised)
 3. Policy 3120 - Employment of Professional Staff (Revised)
 4. Policy 3130.01 - Placement of Teachers (Revised)
 5. Policy 3131 - Layoff and Recall of Teachers (Replacement)
 6. Policy 3142 - Probationary Teachers (Revised)
 7. Policy 3220 - Professional Staff Evaluation (Revised)

IV. Public Comment; 1 individual spoke.

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.

V. Action Items

- A. Motion by Member Courtade supported by Member Labotz to approve the Consent Agenda. **Motion passes 7-0.**
1. December 11, 2023 Special Meeting Minutes
 2. November 2023 General Fund expenditures of \$932,755.31 through and including checks #81590 - 81749; payrolls dated November 3 and 17; School Fund expenditures of \$24,497.25 including checks #11055 - 11066; 2018 Building and Site Series expenditures of \$16,597.50 on check #15367; 2020 Building and Site Series expenditures of \$5,469.00 on check #25; 2022 Building and Site Series expenditures of \$64,771.00 on check #9; and Student Activities expenditures of \$28,032.28 including checks #97058-97069.
 3. Certified Staff Personnel Report
- B. Motion by Member Courtade supported by Member Roberts to approve the FY2023 Audit. Report #023-063. **Motion passes 7-0.**
- C. Motion by Member Courtade and supported by Member Roberts to approve the FY2024 December Budget Amendment. Report #023-064. **Motion passes 7-0.**

VI. Future Items for Consideration

- A. Future Meetings
1. 01/08/24 6:00 pm Organizational Meeting - Administration Building
- B. Go-Around

VII. Adjournment

- A. Seeing no additional agenda items, President Hart adjourned the meeting at 8:59 p.m.

Respectfully submitted,

Danielle M. S. Roberts, Secretary

CONDENSED FUND
STATEMENT

INVESTMENT INCOME

FY2024 CHANGES

FY2024 BUDGET
AMENDMENT

FIRST READING OF
POLICY REVISIONS

POLICY 0122

POLICY 1420

POLICY 3120

POLICY 3130.01

POLICY3131

POLICY 3142

POLICY 3220

PUBLIC COMMENT

ACTION ITEMS

CONSENT AGENDA

FY2023 Audit #023-063

FY2024 December
Budget Amendment
#023-064

FUTURE ITEMS FOR
CONSIDERATION

GO-AROUND

ADJOURNMENT